



Hoopeston Municipal Building

City of Hoopeston

301 W. Main St.
Hoopeston, Il 60942
(217) 283-5320
Fax: (217) 283-7965

APPLICATION / CONTRACT FOR SECURITY SERVICES

APPLICANT/ EVENT INFORMATION:

Date: _____

Name: _____

Address: _____ City: _____

Phone: _____

Event Date: _____ Name of Event: _____

Time Security Services are Required: _____

Auxiliary Contacts: Sgt. Marvin Dobkins -217-474-4232
Sgt. Chip Houmes – 217-260-6943

THIS IS A CONTRACT FOR SECURITY SERVICES TO BE PERFORMED BY _____ FOR _____ (APPLICANT) ON THIS _____ DAY OF _____, 20____, AT THE HOOPESTON CIVIC CENTER LOCATED IN MCFERREN PARK, HOOPESTON, ILLINOIS.

The organization listed above shall provide the security services for the applicant in accordance with the terms and conditions that are required by the Hoopeston Civic Center contract (par. 4) in reference to the Special Event Liquor License. A copy of this form and a list of personnel working the event must be provided to the CITY OF HOOPESTON Administration Office at least 2 weeks prior to scheduled event. PLEASE, contact Auxiliary as soon as possible for scheduling purposes.

I, the undersigned applicant, enter into this agreement for the purpose of fulfilling the contract requirements set by the City of Hoopetston for a special event liquor license. I agree to the terms set forth by the Hoopetston Auxiliary Police or organization providing the security service.

(Signature of Applicant)

(Date)

(Signature of Auxiliary)

(Date)

SECURITY SERVICES PERSONNEL

Please provide names of all personnel working the event described on previous page. Personnel must be an off duty police officer, auxiliary police officer, off duty prison guard.

Name:	Address:	SS #:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

AUTHORIZED: Y / N

(Liquor Commissioner Signature)

GUIDELINES FOR SECURITY

- At least one guard for each exit/entrance plus one guard to check id's, no underage drinking will be permitted
- Security must also patrol the parking areas to assure no alcoholic beverages are being consumed openly in the park.
- NO alcohol to be carried in or carried out of Civic Center
- NO smoking allowed on premises
- Alcohol being served or sold under the special license must be in cans or plastic containers, absolutely NO glass.
- There must be ample lighting on at all times for safety issues
- Supervision of all guests, to allow for a safe environment for attendees. No unruly behavior shall be tolerated
- Security must be off duty police officers or prison guards, auxiliary police officers or retired police
- All security applicants must be approved by the liquor commissioner