

CITY OF HOOPESTON  
HISTORIC PRESERVATION COMMISSION  
SESQUICENTENNIAL CELEBRATION  
November 10, 2020

- I. Meeting was called to order at 7:03pm
- II. Roll Call - 7 members present: Brad Hardcastle, Debbie Benjamin, Ellen Scharlach, Jeanette Andre', Kristy Kelnhofer, Marta Pierce and Valarie Hinkle.
- III. Election of Commission Officers –
  - A) Motion made by Marta Pierce to elect Brad Hardcastle as Chairperson of the commission. Jeanette Andre' seconded. Motion passed 7-0.
  - B) Motion made by Debbie Benjamin to elect Kristy Kelnhofer as Vice-Chairperson. Jeanette Andre' seconded. Motion passed 7-0.
  - C) Motion made by Debbie Benjamin to elect Marta Pierce as Secretary. Jeanette Andre' seconded. Motion passed 7-0.
- IV. Committees – Events, Fundraising, Historical, Volunteers, July 3<sup>rd</sup>, Executive, Marketing. Debbie Benjamin motioned to break committees into 7 categories so each member would have a committee to chair. Valarie Hinkle seconded. Motion passed 7-0.

Chairperson Hardcastle asked each member to volunteer for a committee. Also reminded members that all sub-committee meetings will have to follow the Open Meetings Act, including posting a meeting at least 48hours prior, to the public and to the media. Please notify the secretary of all meetings.

  - A) Fundraising Chair: Ellen Scharlach, co-chair Marta Pierce
  - B) Events Chair: Co-Chair Valarie Hinkle & Jeanette Andre'
  - C) Volunteer Chair: Marta Pierce
  - D) Historical Chair: Kristy Kelnhofer
  - E) July 3<sup>rd</sup> Events: Debbie Benjamin
  - F) Marketing Chair: Jeanette Andre'
  - G) Executive Chair: Brad Hardcastle
- V. Logo Contest – Just the Facts is sponsoring, awarding the winner \$100. Other local media outlets have also posted the information. Deadline is December 1<sup>st</sup>,2020.
- VI. Fundraising – The commission will need funds to start advertising etc., need ideas. A gun or meat raffle was mentioned.
- VII. Comments by Chairperson Hardcastle:
  - A. An email was established for the group to use, [historicalpreservation@cityofhoopeston.com](mailto:historicalpreservation@cityofhoopeston.com)
  - B. Next meeting: Tuesday, November 24 at 7pm. If anyone is interested in virtual meeting let Brad know. December 8<sup>th</sup> meeting – logo selection.
- VIII. Adjourn: Motion made by Valarie, a second by Kristy. Motion was passed, meeting adjourned 7:45pm.

Respectfully Submitted,

Marta Pierce, Secretary

